

COMMON TERMINOLOGIES USED IN FOOD & SUPPLIES DEPARTMENT

In this section, we will try to give you an outline of the common terms and terminologies used in the Food & Supplies Department in West Bengal. After studying this section, you will be able to:-

- a) Explain the terms and terminologies related with this department,
- b) Explain the functions of different directorates, offices under F&S department,
- c) Explain departmental activities in brief and act in accordance with government guidelines following scientific methodologies.

Let us explain the same.

A OFFICES AND OFFICERS

SECRETARIAT Office that formulates the policy of the Government

1	MIC, F&S	Minister in Charge, Food & Supplies Department
2	COMMISSIONER	Principal Secretary of the F&S Department
3	SECRETARY	Secretary of the Department
4	ADDL. SECRETARY	Additional Secretary of the Department
5	SPL. SECRETARY	Special Secretary of the Department
6	JT. SECRETARY	Joint Secretary of the Department
7	DY. SECRETARY	Deputy Secretary of the Department
8	ASST. SECRETARY	Assistant Secretary of the Department

9	REGISTRAR	Registrar of the Department
10	HA	Head Assistant of the Department
11	UDA	Upper Division Assistant
12	LDA	Lower Division Assistant
13	TYPIST	Typist of the Department
14	DEO	Data Entry Operator
15	S.A.	Statistical Assistant
16	Accountant	Accountant of the Department

DIRECTORATE Offices that implement the policies of the Government

1	DDP&S	Directorate of District Distribution, Procurement and Supply Largest Directorate of the F&S Department, Controls almost all offices of the 19 Districts, 65 Sub-divisions, 341 Blocks except some urban areas.
2	DR	Directorate of Rationing. Controls offices of Urban Areas of Kolkata(having two offices), Howrah, Hooghly, Barrackpur and Asansol.
3	DF	Directorate of Finance. Operates all Financial transactions of the Department. Controls Accounts Officers posted in all districts.
4	DCG	Directorate of Consumer Goods. Deals with distribution of Superior Kerosene Oil (S.K. Oil), LPG, Petroleum products etc.
5	I&QC	Directorate of Inspection & Quality Control. Deals with quality of foodgrains supplied in ration shops in W.B.
6	Transportation	Directorate of Transportation. Controls the vehicle arrangements of the Department as well as in districts.
7	Storage	Directorate of Storage. Deals with construction and repair of Food Storage Depots(FSD) of the districts.
8	Textiles & PDS	Directorate of Textiles and Production cum Distribution Scheme. Deals with allocation and distribution of different commodities through the ration shops throughout the state.
9	NCEC	Directorate of Non-Cereal Essential Commodities. Deals with Deals with market related reports and supply of iodised salt.
10	Statistics	Directorate of Statistics. Deals with all statistical data related with PDS in West Bengal.

OTHER OFFICES OF F&S DEPARTMENT

1	Sr. A.O.	Office of the Senior Accounts Officer. Drawing and Disbursing Officer (DDO) of the Department.
2	Controller of Sugar	Office of the Controller of Sugar. Dealt with supply of levy Sugar which is now handed over to WBECSC Ltd., DDP&S and DR.
3	WBECSC Ltd.	West Bengal Essential Commodities Supply Corporation Limited. A public sector undertaking body that deals with procurement of Paddy and Rice throughout the state, distribution of levy sugar, foodgrains of ICDS projects, PDS items and relief materials.
4	WBSWC	West Bengal State Warehousing Corporation. Deals with creation and maintenance of warehouses in the State as well as storage of rice.

OUTLINE OFFICES

1	DCF&S (under DDP&S)	Office of the District Controller, Food & Supplies. Deals with procurement of foodgrains and distribution of the same in the Districts. Key office in implementation of the policies of department.
2	SCF&S (under DDP&S)	Office of the Sub-divisional Controller, F&S. Deals with distribution of foodgrains throughout the ration shops in that Sub-division.
3	DDR	Office of the Deputy Director of Rationing. Deals with distribution of Foodgrains in particular urban areas.
4	RDD (under DDP&S)	Office of the Regional Deputy Director. Controls the DCF&Ss. Three separate offices in three regions like Divisional Commissioners.
5	R.O.	Office of the Rationing Officers. Pertaining to urban areas.

PROCUREMENT RELATED

1	KMS	Kharif Marketing Season. Season starts from December and ends in April. Season related to purchase of paddy.
2	RMS	Rabi Marketing Season. Starts in May each year and ends in June. Season related to purchase of wheat.
3	LEVY	An obligatory legal provision binding upon the Rice Millers to sale Rice to the State first and then in the open market on approval of Govt.

4	CMR	Custom Milled Rice. Rice that is produced out of paddy purchased by Govt./Semi Govt. organisations for sale to the Govt.
5	MSP	Minimum Support Price. Price fixed by Govt. of India in case of major Foodgrains, cereals, pulses, millets, sugarcane, oilseeds, cotton etc.
6	FAQ	Fair Average Quality. Standard of foodgrains on quality aspect that is to be followed by all.
7	U.S.	Uniform Specification. Specification of foodgrains that is followed in the country as a whole after determining the same on average basis.
8	Distress Sale	Sale of foodgrains (eg. Paddy) below the MSP.
9	Moisture	Water content of foodgrains, particularly cereals. Quality of foodgrains largely depend upon the moisture content of foodgrains as the more moisture content attract more pests causing damage of foodgrains.
10	Moisture Meter	Electronic or battery operated instrument for determination of moisture of foodgrains. Functions on Ohms law.
11	Batta Cut	Deduction of price of raw and coarse paddy for having admixtures of foreign matters etc.
12	Foreign Matter	Matter like stone, dust like particles mixed with paddy etc.
13	Out turn ratio	Percentage of amount of rice produced out of paddy. It is 68% in case of perboiled rice, 67% in case of raw rice.
14	Raw Rice	Rice commonly known as ATAP CHAL in local parlance. Produced out of raw paddy without boiling it.
15	Perboiled Rice	Rice commonly known as SIDDHA CHAL in local parlance. Produced out of boiling of paddy for one or two times.
16	Pressure PB Rice	Rice commonly known as MURIR CHAL in local parlance. Produced out of boiling rice for one time with pressure.
17	Rice Grains	Produced out of grinding of raw/perboiled rice. Mainly used for preparation of south Indian foods, country liquor.
18	Grade A Rice	Rice kernel having length breadth ratio equal or more than 2.5
19	Common Rice	Rice kernel having length breadth ratio less than 2.5
20	Control Order	Order pertaining to maintaining supplies of rice and equitable distribution and availability of the same at fair prices.
21	Milling capacity	Capacity of a Rice Mill or a Flour Mill to produce rice / flour in one hour.
22	DLMC	District Level Monitoring Committee. A committee in each district for supervision of procurement operation of the district.
23	Gunny bag	Bags used for purchase of paddy / rice, prepared from Jute having

		specification determined by Govt. of India.
24	Tare weight	An adjustment made for the weight of the packaging in order to determine the net weight of the goods
25	LOT	Used in FCI. One LOT means three trucks having 27 MT of foodgrains in total equivalent to 9 MT per truck.
26	WQSC	Weight Quality and Stock Certificate. Certificate given to Miller or Agencies for supply QC passed rice.
27	Agencies	Mainly CMR Agencies, Govt./ Semi Govt. organisations working for gain, used to sale rice after purchasing paddy at MSP from farmers.
28	FCI	Food Corporation of India, agency of Govt. of India established under Food Corporation Act,1964.
29	P.O.	Purchase officer. Officials engaged for purchase of paddy directly from farmers.
30	D.O.	Delivery Order. Order given to the CMR agencies for giving delivery of rice at designated depots after fulfilling all criteria.
31	R.C.	Release Certificate. Certificate or order given to Rice mills for sale of rice in open market after fulfilling Levy obligation of the Govt.
32	E.C.	Enforcement Certificate. Certificate given by Inspectors, F&S to the Rice Millers to enforce them to sell rice to the Govt. as levy.

CMR AGENCIES

1	NAFED	National Agricultural Co-operative Marketing Federation of India Ltd. CMR agency of Govt. of India.
2	BENFED	The West Bengal State Co-operative Marketing Federation Ltd. CMR agency of Govt. of West Bengal.
3	CONFED	The West Bengal State Consumers' Co-operative Federation Ltd. CMR agency of Govt. of West Bengal.
4	NCCF	National Consumers' Co-operative Federation of India Ltd. CMR agency of Govt. of India.
5	WBECSC Ltd.	West Bengal Essential Commodities Supply Corporation Ltd. CMR agency of Govt. of West Bengal.
6	NACOF	National Federation of Farmers' Procurement , Processing and Retailing Co-operatives of India Ltd. CMR agency of Govt. of India.

STORAGE RELATED

1	STACK	Stack of rice/ wheat etc. having 600 sq. ft. area with 16-18 layers of rice sacks with 3000 standard bags of 50 kg equivalent to 150 MT.
2	MT	Metric Tons. Equivalent to 10 quintal or 1000 kilograms.
3	LMT	One Lakh Metric Tons.
4	Qtl.	One Quintal equivalent to 100 kilograms.
5	DUNNAGE	Base material on which the foodgrains are stored in a godown. Used of bamboo mats or wooden crates to avoid moisture of floor.
6	ALLEYWAYS	Gap between stack and wall of the godown, standard gap 2.5-3 feet.
7	GANGWAYS	Temporary gap between two stacks, standard gap 3 feet.
8	PEST	Insects/ birds/ rats that cause damage of foodgrains.
9	BEAM SCALE	Weighing device commonly used for weightment of 50 -100 kg bags.
10	FUMIGATION	Pest control measures. Use of fumes of drugs like alkaline phosphate.
11	PARKHI	Device used for drawing and sampling foodgrains from sacks.
12	TALLY CARD	Card used for keeping accounts of stacks.
13	STACK CARD	Card used in each stack having all receipt and delivery details.
14	STD. GODOWN	Standard Godown having storage carpet area of 10000 sq ft & 1800 MT of 12 standard stacks of 150 MT each may be stacked.

1	GFD	Government Food Depot
2	FSD	Food Storage Depot
3	CWC	Central Warehousing Corporation. Estblished in 1957, having 18 regional offices with 446 warehouses of capacity of 104 LMT.
4	SWC	State Warehousing Corporation. Estb in 1958, having 31 centres with capacity of 137471 MT.

SUPPLY RELATED

1	CONTROL ORDER	Control Order means West Bengal Public Distribution System (Maintenance & Control) Order 2013 for rural areas and West Bengal Urban Public Distribution System (M&C) Order 2013 for Urban areas.
2	MR	Modified Rationing. PDS of rural areas.
3	SR	Statutory Rationing. PDS of urban areas. It was statutory obligation for some selected urban areas for sale of rice and some other coarse grains and cereals since 1955-56 till 1992 as there was scarcity of foodgrains and the hoarders used to increase market price by illegal hoarding of foodgrains.
4	FPS	Fair Price Shops. Also known as ration shops or MR shops. Shops licensed for distribution of foodgrains throughout the state in fixed price and scale.
5	PDS	Public Distribution System. Of INDIA jointly operated by Central and State Governments. Distribution of highly subsidized foodgrains and some non-food items to the poor people of India through a network of FPSs.
6	RPDS	Revamped PDS. Started in June 1992 to cater 1775 underdeveloped blocks through 11000 FPSs.
7	TPDS	Targeted PDS. Started in June 1997 to provide foodgrains in highly subsidized rates to poor people classified as BPL, AAY etc.
8	BPL	Below Poverty Line. Specially targeted group of people on income basis for providing foodgrains at fixed scale and rate.
9	AAY	Antodaya Anna Yojana. Started in Dec 2000 to provide foodgrains to the poorest of poor 1 crore families of India.
10	AP	Annapurna Yojana. Started in April 2000 to cover 13.762 lakh persons eligible to receive pension under NOAPS but not receiving the same. Foodgrains support of 10 kg rice per month at free of cost.
11	NFSA	National Food Security Act. Act 20 of 2013 to ensure access of adequate quantity of quality foodgrains at affordable

		prices to people.
12	PHH	Priority Household. Household covered under AAY/BPL etc. under TPDS that may be covered in NFSA as per sec.10 of NFSA act.
13	SPHH	Special Priority Household. Specially selected household eligible to receive Sugar.

14	TR	Transport Rebate. Rebate that is given to the FPS/ Distributors for carrying foodgrains at fixed rates for fixed distances.
15	Handling Loss	Maximum allowable loss of foodgrains given to FPS/ Distributors for handling of the same.
16	INDENT	Accounts of foodgrains handled by FPSs in a week and further requirement by it for coming weeks.
17	FIR	First Information Report. Report that is lodged in a Police Station for commitment of an offence cognisable in nature.